



## COUNTY OF LOS ANGELES

### CHIEF INFORMATION OFFICE

500 West Temple Street  
493 Kenneth Hahn Hall of Administration  
Los Angeles, CA 90012

**JON W. FULLINWIDER**  
CHIEF INFORMATION OFFICER

Telephone: (213) 974-2008  
Facsimile: (213) 633-4733

March 7, 2008

To: Supervisor Yvonne B. Burke, Chair  
Supervisor Gloria Molina  
Supervisor Zev Yaroslavsky  
Supervisor Don Knabe  
Supervisor Michael D. Antonovich

From: Jon W. Fullinwider  
Chief Information Officer

Subject: **LAPTOP ENCRYPTION SOFTWARE PROGRESS REPORT #7**

On May 8, 2007, the Board approved Board Policy 6.110 – Protection of Information on Portable Computing Devices, which requires that all County laptop computers be encrypted to protect any and all information that is contained on them. Your Board also approved \$791,136 from the Information Technology Fund (ITF) to acquire encryption software licenses and implementation services for the initial deployment on County laptops and selected desktop computers.

My Office is coordinating countywide deployment of laptop encryption software to comply with the policy and your Board requested monthly progress reports on this effort.

This status report covers the months of January and February 2008.

#### **Current Status/Accomplishments:**

- All County departments are in the process of installing and encrypting their laptops;
- Thirty-two (32) departments have completed encrypting their laptops;
- Three (3) of the remaining departments are being serviced by Shared Services (ITSS);
- Eighty-five percent (85%) of the current projected laptop computers are complete;
- Departments continue to adjust laptops targeted for encryption as inventories are reviewed;
- Some departments have taken devices out of service that cannot support current operating systems;
- Some planned department project completion dates have been adjusted to reflect current estimated progress; and
- March 31, 2008 is the planned completion date for all of the remaining departments.

**Planned Activities During the Next Reporting Period:**

- Monitor progress and continue to work with departments to expedite completion dates;
- Redistribute unused licenses to departments that have additional needs; and
- Work with departments to acquire additional software licenses to meet unanticipated needs if the County exceeds the initial purchase.

Attached is a detailed status by department for portable device encryption.

If you have any questions, please call me at (213) 974-2008 or Al Brusewitz, Chief Information Security Officer, at (562) 940-3873.

JWF:AB:  
GM:ygd

**Attachment**

c: William T Fujioka, Chief Executive Officer  
Ellen F. Sandt, DCEO, Operations  
Raymond G. Fortner, Jr., County Counsel  
Sachi A. Hamai, Executive Officer, Board of Supervisors  
James Yun, CEO Budget Analyst

<b>PORTABLE DEVICE ENCRYPTION BY DEPARTMENT</b>				
Departments	Laptops	Laptops Encrypted	To Be Completed	Planned Completion Date
Agric.Commissioner/Wgts & Meas.	52	52	0	Complete
Affirmative Action & Compliance*	33	33	0	Complete
Alternative Public Defender	30	30	0	Complete
Animal Care and Control*	17	17	0	Complete
Assessor	320	320	0	Complete
Auditor-Controller	135	135	0	Complete
Beaches and Harbors*	9	9	0	Complete
Board of Supervisors - Exec Office	51	51	0	Complete
Chief Executive Office	81	81	0	Complete
Chief Information Office*	25	25	0	Complete
Child Support Services	118	118	0	Complete
Children and Family Services	225	191	34	3/31/2008
Community Development Comm.	175	175	0	Complete
Community & Senior Services*	213	213	0	Complete
Consumer Affairs*	14	10	4	3/31/2008
Coroner*	78	72	6	3/31/2008
County Counsel	20	20	0	Complete
District Attorney	742	229	513	3/31/2008
Fire	350	350	0	Complete
Health Services	940	840	100	3/31/2008
Human Relations Commission*	6	6	0	Complete
Human Resources	97	97	0	Complete
Internal Services	677	444	233	3/15/2008
Information Systems Advisory Body	5	5	0	Complete
Mental Health	300	300	0	Complete
Military and Veterans Affairs*	4	4	0	Complete
Museum of Art	0	0	0	N/A
Natural History Museum	20	20	0	Complete
Ombudsman*	2	2	0	Complete
Parks and Recreation	83	83	0	Complete
Probation	800	800	0	Complete
Public Defender	850	510	340	3/8/2008
Public Health	860	822	38	3/31/2008
Public Library	209	209	0	Complete
Public Safety	36	36	0	Complete
Public Social Services	703	703	0	Complete
Public Works	240	240	0	Complete
Regional Planning	65	65	0	Complete
Registrar-Recorder/County Clerk	105	105	0	Complete
Sheriff	1000	800	200	3/31/2008
Treasurer-Tax	32	32	0	Complete
Consolidated Computer Purchase**	200	200	0	Complete
<b>GRAND TOTAL:</b>	<b>9,922</b>	<b>8,454</b>	<b>1,468</b>	<b>85%</b>
<b>FOOTNOTE:</b>				
* Reflects ISD Information Technology Shared Services (ITSS) departments				
** Software licenses allocated for future use that is not assigned to a specific departmen				